

Children's Inc. Child Care Center
Silver Creek Elementary School
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Find us on facebook.

PHILOSOPHY

Children's Inc. Child Care Center believes children thrive in a positive environment, one which is secure and stimulating. We provide an atmosphere that encourages the development of self-confidence, self esteem and independence, creativity and co-operation. Through play, children learn about our world. Each child's interests in learning are stimulated and encouraged by using materials, activities, people, experiences and events. Also we encourage physical, emotional, intellectual, and social growth by providing ample opportunities for outdoor and indoor play, group and individual activities, as well as rest/quiet periods. We provide a warm, nurturing, and safe environment for each child that is enrolled at our center. We know the children are the future and they deserve to be treated with respect and care.

GUIDANCE AND DISCIPLINE

As children grow they experience new and frightening emotions, including anger and frustration. This is a normal part of their development. We talk about feelings and encourage the children to express any emotions in a respectful and gentle way by using words.

We use positive ways of trying to guide children, such as a positive phrasing, making sure the environment is suitable, redirecting the child to another activity, modeling problem solving, etc. In this child care center we don't use physical discipline.

Quiet time (individual activities like drawing and thinking better ways to share and play) will be used occasionally for children who temporarily lose control. We will help all children to gain confidence in their abilities to problem-solve by helping them to name their feelings and giving them words to work out their difficulties.

If there is an issue with a child's behavior on a regular basis, and strategies are not working, it may be necessary to develop behavior management plan for an individual child. This will be developed with the parent/guardian, us and possibly (with your consent) supported child care. These plans will be reviewed routinely throughout the year. If your child exhibits dangerous behavior, it might be need required remove her/him from this child care center.

CHILD ABUSE

Children's Inc. Child Care Center is required by law to report any suspected (or disclosed) cases of abuse or neglect to the Ministry of Children and Families. Please be advised that when a report is made, we are not permitted to contact the parents or guardians unless specifically directed to do so by the Ministry of Social Services.

ILLNESS EXCLUSION AND MEDICATION POLICY

Children's Inc. Child Care Center is under strict guidelines with regards to disease control; hence, there may be times when we are either forced to send an ill child home, or not accept an ill child into care. For that reason you would be wise to have a plan for alternate care.

You will be notified and required to remove your child immediately if your child exhibits any of the following symptoms.

- Fever of 101 F. / 38.3 C.
- Persistent diarrhea, (twice in one day)
- Sever coughing
- Difficult breathing
- Unusual spots or rashes
- Vomiting
- Yellowish color or tint to the eyes or skin (jaundice)
- Difficulty in swallowing
- Any other symptoms which, in the opinion of the care provider or teacher indicate the presence of a contagious disease as chicken pox, measles, etc.
- Children with head lice are not permitted to attend to this facility until all lice and all nits are gone.

These symptoms exclude children from any child care facility. You may obtain a pamphlet "Preventing Illness in Child Care Settings" available from the Ministry of Health.

It is important that you make a plan now for child's care when she/he needs to stay at home. This Center is not designed to meet the needs of a sick child. If your child is not well enough to participate in all the daily activities, including outdoor play, then your child is not well enough to be in this center.

Although medication can be given to a child in need of it with the parent/guardian "consent to administer medication form" that must be sign beforehand. For children requiring epi-pens, asthma inhalers, and allergy medication, it is also necessary to fill out a care plan before the need for medication arises.

REPORTABLE INCIDENT

The following are some examples of incidents which require a "Reportable Incident Form" to be filled out and sent to the Community Care Licensing Department:

- *Emergency restraint: the use of any restraint that is not approved and documented in the particular child's plan.
- * Fall: a fall that is serious enough as to require a child to receive emergency care by a doctor or requires a visit to the hospital.
- *Missing or wandering child: a child who is missing or wandering outside the play yard.
- *Neglect: the failure of the care provider or teacher to meet the basic needs of a child. (i. e. lack of supervision).
- *Injury: any injury to a child in care which requires emergency care by a physician or requires a visit to the hospital.

EMERGENCIES

In the event of a serious accident or illness, Children's Inc. will be contacting the parents/guardians as soon as possible; if they are not available, the emergency contact person will be notified of the situation.

Parents/guardians are required to fill out a Child Medical Report and an Emergency Medical Care Permission Form, which will allow us to seek emergency aid for their child.

In the event of an emergency evacuation the staff of Children's Inc. will gather all the children along with the first aid kit, exit the classroom and proceed to the school's gathering point, which is the field area next to the tennis court in the school's yard, Then all the children from the school will be counted for per School District 78 Fraser Cascade regulations and procedures, then only those who are part of Children's Inc. Child care Center will walk to the emergency shelter, located on 19787b Marie St. (if needed). From there we will try to contact all the parents, guardians or emergency contacts and make the necessary arrangements to ensure the children's safety and wellbeing, and organize pick up arrangements.

DROP OFF AND PICK UP PROCEDURE

Parents, guardians, emergency contacts or other people are to sign the child(ren) in and out the center. This will help us accurate records for licensing. If a child is to be absent, we would appreciate if you let us know by the time the child would ordinarily come into care.

According to Licensing, when a child is not picked up in time or by the time the center closes, is considered abandonment; and the center is requested to contact the Ministry of Social Services.

Parents and guardians have the responsibility to pick up their child(ren) in time, or to arrange somebody else to do it.

RELEASING A CHILD FROM CHILD CARE CENTER

Unless we are instructed to do otherwise, we will only release a child to the following persons:

- The child's parents/guardians
- The child's custodial parent (when applicable)
- The emergency contact person
- Any other person to whom the parents/guardians allow us to release the child. That person will be required to produce a valid identification with picture. We reserve the right to keep the child in our center if we are not completely certain about any person who has come to pick up the child. Parents/guardians will be contacted immediately if this happens.

If a parent or pick up person appears incapable (intoxicated or impaired) of providing safe care, we will offer to phone a cab or alternate person available to drive safe, but if he/she chooses not to cooperate and still want to drive, we will notify the RCMP immediately.

FOOD

Each child must bring their own food. By regulations we will not provide any type of food or snack to any child. We have a refrigerator and a microwave available at the classroom to conserve the children's food at an optimum temperature and then to warm it

up before eating. Please make sure your child(ren) have enough nutritious food to eat in their lunch bags everyday. We will provide all the water they need during the day. We have enough cups, plates and cutlery for all the children.

For respect and safety of those children who has nut allergies, please send your children with “nut free food

CLOTHING

Parents are responsible for ensuring that their children have suitable outdoor clothing according to the weather. Please dress your child(ren) in clothing that is casual comfortable and appropriate for the season. We encourage vigorous outdoor play, weather permitting, so expect children’s clothing to be soiled at the end of the day.

Examples of items required: extra socks, extra underwear, outdoor foot wear appropriate for the season, like rain boots, etc. And all the things that you know your child(ren) may need. The school has a very strict policy regarding footwear inside the school building and Children’s Inc. is expected to follow the same policy; all the children must bring indoor shoes with velkro and with non marking soles. These shoes are to stay at the center all the time.

REST/NAP

Every day after lunch, children are encouraged to have a nice and quiet time, we will provide comfortable cots or mattresses who need to nap. If your child(ren) chooses not to take a nap she/he will be encourage to participate in a quiet activity like reading, coloring, emergent writing skills, etc.

TOILETING

There are scheduled washroom times, such as before and after going outside, before feeding times, and before rest/nap time. However, children are encouraged to use the washroom throughout the day whenever they need to.

Due to the regulations all the children must be toilet trained to be registered in Children’s. Inc. Child Care Center.

There are washroom facilities located in close proximity to the classroom, inside and outside the school’s building.

SUNSCREEN POLICY

Children’s Inc. Child Care Center has “sun safety” practices and we ask parent/guardians to provide their children with their own sunscreen to be left at the classroom during the spring and summer months.

The staff will see that children wear it.

CHANGE OF INFORMATION

Please report any changes relating to the on file information of children immediately. This includes a change of address, new telephone number, change in family composition, etc. Your child(ren) well being could depend on the accuracy of this information “in case of an emergency”.

HOLIDAYS

Children’s Inc. will be closed on holidays:

- New Year’s Day
- Family Day
- Good Friday
- Easter Monday
- Canada Day
- BC Day
- Labor Day
- Thanksgiving Day
- Remembrance Day
- Christmas Break (same as the school)
- Summer Break (we will let you know in advance of the days that the center will be closed)
- Snow days (same as the school depending on the school board decision)
- Election days (when they are held at the school)

